

Subject: RE: Hollywood BID and New Trees Planting
From: Diane Scanlan-Ross <landarc@verizon.net>
Date: 06/22/2018 04:21 PM
To: Rich Sarian <Rich@hollywoodbid.org>
CC: Kerry Morrison <Kerry@hollywoodbid.org>

Hi Rich,

It's been several weeks since we last emailed about the project so I wanted to check in and see where you were at. An update would be appreciated!

Have a great weekend!
Diane

Diane Scanlan
Landscape Architect
1593 Brentford Avenue
Westlake Village, California 91361
Cell: 805-908-2933
Fax: 805-495-1853
Email: landarc@verizon.net

From: Diane Scanlan-Ross <landarc@verizon.net>
Sent: Wednesday, May 30, 2018 5:13 PM
To: 'Rich Sarian' <Rich@hollywoodbid.org>
Subject: RE: Hollywood BID and New Trees Planting

Hi Rich – just checking in on the project status. Let me know if I can help clarify in any way.

Thank you!
Diane

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From: Rich Sarian <Rich@hollywoodbid.org>
Sent: Wednesday, May 16, 2018 8:05 AM
To: Diane Scanlan-Ross <landarc@verizon.net>
Subject: Re: Hollywood BID and New Trees Planting

Hi Diane!

I agree with you that walking the area is consuming and email/phone calling is best. So let's cancel our walk/meeting today. I'll put a scope of work together and send to you ASAP.

Thank you!

RICH SARIAN
Operations Manager

[Hollywood Property Owners Alliance]
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On May 14, 2018, at 11:42 PM, Diane Scanlan-Ross <landarc@verizon.net> wrote:

Hi Rich,

I've spent some time today reviewing the Side and Back Street Project Tree Planting Plans for the initial project in 2003, and the second in 2011, both in the Hollywood bid. I do not recall planting any on side streets within the Sunset & Vine bid, but it's possible we have.

I know we talked about walking the areas on Wednesday, but given the extensive real estate I'm re-thinking the most cost efficient way of doing this. I only have a few hours on Wednesday and don't think we can cover much of the bid areas in that time. I think we can cover the scope via email and then get together once I have recommendations.

Instead, I would like to review the work with you either tomorrow or Wednesday on the phone and put together a proposal outlining the scope of work, to make sure we are on the same page. I would prefer working on an hourly rate, with a 'Not to Exceed Amount'. If you have a budget maximum, please share this with you. If there are specific, highly travelled streets that you would like me to review first then I would start there. We have planted an extensive number of trees for both projects, but I'm sure some have either died or been damaged by some means and these may be on important streets. If you could provide me with the Bid boundary maps that would certainly save time. Also, if there is division between bids you want me to follow, please let me know (Ex: 30 trees in Hollywood, 20 in Sunset-Vine).

Based on our call here is my understanding of the scope of work for the project. Please comment:

1. Review Existing Conditions on all side and back streets in the Hollywood and Sunset-Vine Bids for tree coordinating purposes.
2. Review City of LA Street Tree Approved List
3. Create hand-drawn plans noting proposed new tree species at existing wells – one

sheet per street, keying to adjacent property. Total of 50 trees within the two bids.
I'm assuming you do not need cadd plans.

Not Included in Scope of Work:

1. Permits – typically we have secured 'Remove and Replant St. Trees' from the Bureau of Street Trees, but since we are only planting Property owner signatures should suffice. Have you inquired whether these are required?
2. A-Permit from BOE won't be required as long as you're not cutting into the sidewalk
3. Tree selection at nurseries (will be provided by BOE but selected by HPOA)
4. Specification for soil amendment (BOE to provide)
5. Irrigation (will your maintenance company be installing the Tree Gators?)
6. Tree well cover treatment – will you be installing DG and would this be handled by your maintenance company?
7. Field Observation – during install? – I wasn't sure whether you were simply letting BOE handle this or whether you wanted my help.

Once we have agreed to the scope of work and I have a signed proposal, I will set aside the days necessary to complete the work. I realize you are wanting to move quickly so as soon as you can get me the site boundaries and questions answered I will send you the proposal. We can either meet the day I start the walk-thorough or I can do some leg work first and show you what I'm recommending after I've narrowed down the locations. Let me know what you prefer.

I look forward to working with you and thanks again!

Diane

Diane Scanlan
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From: Rich Sarian <Rich@hollywoodbid.org>
Sent: Friday, May 4, 2018 11:11 AM
To: Diane Scanlan <landarc@verizon.net>
Cc: Kerry Morrison <Kerry@hollywoodbid.org>
Subject: RE: Hollywood BID and New Trees Planting

Hi Diane,
No worries! That time works great!
Rich

From: Diane Scanlan [<mailto:landarc@verizon.net>]
Sent: Friday, May 4, 2018 10:49 AM
To: Rich Sarian <Rich@hollywoodbid.org>
Cc: Kerry Morrison <Kerry@hollywoodbid.org>
Subject: Re: Hollywood BID and New Trees Planting

Hi Rich,

My apologies- the week got away from me. Are you available to chat around 1-2 today? If that's good for you I'll give you a call at the office.

Thank you!
Diane

Sent from my iPhone

On Apr 26, 2018, at 3:23 PM, Rich Sarian <Rich@hollywoodbid.org> wrote:

Hi Diane,
The City's BOE is giving the BID 50 trees to plant where needed. Kerry asked that I reach out to you for your expertise! Is this something you can help us with, via a proposal? Happy to chat further if you'd like to discuss or we can meet and chat as well. Let me know and we can move forward!
Thank you,
Rich

RICH SARIAN
Operations Manager

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

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